

Precinct Election Commissions' Training System - Concept
Developed for October 2, 2021 Municipal Elections

I Stage Training

Target Group: full composition of the Precinct Election Commission (17 members)

Duration: 1.30 hour

Period: August 25 – September 2 (before the first sessions of the commissions)

Main topics:

- basic principles of holding democratic elections and the importance of the role of Precinct Election Commission members mandate within the ethical and legal framework
- the working regime of the Precinct Election Commission and the authorities defined by the regulations; grounds for imposing disciplinary liability
- coordination /communication of Precinct Election Commissions with District Election Commissions (including organizational-logistical issues: transfer of election documents and inventory to the Precinct Election Commission; arranging the polling station)
- activities of the Precinct Election Commission in the period up to the polling day (including legislative novelty - the issue of inclusion of voters in the special list of the adapted polling station)
- compliance with sanitary-hygienic requirements through the pandemic

II Stage Training

Target Group: members of the Precinct Election Commissions elected by the District Election Commission (except for head officials)

Duration: 1.30 hour

Period: September 4-6

Main topics:

- performing the functions assigned by the casting of lots during the voting process, in accordance with the epidemiological protocol (focus on the function of the voter's registrar)
- overview of other functions assigned by the casting of lots (flow regulator, ballot box supervisor, mobile ballot box holder)
- episodic staging of the voting process
- the vote counting process (including the grounds for invalidity of ballot papers; rule of video fixation of the vote counting process; obligations of the commission members in regard with the summary protocol of the polling results of Precinct Election Commission)

III Stage Training

Target Group: members of the Precinct Election Commission appointed by the parties

Duration: 1.30 hour

Period: September 7-10

Main topics:

- performing the functions assigned by the casting of lots during the voting process, in accordance with the epidemiological protocol (focus on the function of flow regulator, ballot box supervisor, mobile ballot box holder commission members)
- overview of other functions assigned the casting of lots (voter registrar)
- episodic staging of the voting process
- the vote counting process (including the grounds for invalidity of ballot papers; video fixation of the vote counting process; obligations of the commission members in regard with the summary protocol of the polling results of the Precinct Election Commission)

IV Stage Training

Target Group: head officials of the Precinct Election Commission (chairman, deputy chairman, secretary)

Duration: 4.00 hour

Period: September 12-15

Main topics:

- communication - coordination with District Election Commissions (including election security issues); election documents /inventory for admission on Election Day; arranging a polling station
- compliance with sanitary-hygienic requirements through the pandemic
- organizational /supervisory functions of the head officials of the Precinct Election Commission (during the opening of the polling station, the voting, closing of the polling station and the counting-summarizing process)
- rule of voting by voters (including the principle of free expression of will and secrecy of the vote)
- issues of protection of personal data of voters
- regulations on photo-video shooting at the polling station, including the rule of video fixation of the vote counting process
- rules of compiling summary protocols of voting results of Precinct Election Commissions
- rules of compiling a mobile ballot box list

V Stage Training

Target Group: full composition of the Precinct Election Commission (17 members)

Duration: 1.30 hour

Period: September 17-24

Main topics: episodic staging

- voting simulation
- simulation of data counting by voter registrars
- simulation of data counting by counting officers
- simulation of voter list sealing
- simulation of sorting/counting/sealing of ballot papers
- facilitate the participation of voters with disabilities in the voting process (including the norms of behavior and talking etiquette)

VI Stage Training

Target Group: head officials of the Precinct Election Commission (chairman, deputy chairman, secretary)

Duration: 1.30 hour

Period: September 26-27

Main topics:

- techniques for compiling summary protocols of voting results of Precinct Election Commissions
- Polling Day statement/complaints