

Training System and Concept
Developed for October 1, 2022 By – Elections of Sakrebulo

Training for the Members of Precinct Election Commissions
I Stage Training
<p>Target Group: full composition of the Precinct Election Commission (17 members)</p> <p>Duration: 1.00 hour</p> <p>Period: August 31</p> <p>Main Topics:</p> <ul style="list-style-type: none"> ▪ basic principles of holding democratic elections and the importance of the role of Precinct Election Commission members, mandate within the ethical and legal framework ▪ the working regime of the Precinct Election Commission and the authorities defined by the regulations; grounds for imposing disciplinary liability ▪ coordination /communication of Precinct Election Commissions with District Election Commissions (including organizational-logistical issues) ▪ activities of the Precinct Election Commission in the period up to the polling day (including, issues related to the inclusion of voters in the list of mobile ballot box, as well as inclusion of voters in the list of adapted polling station)
II Stage Training
<p>Target Group: head officials of Precinct Election Commissions (chairperson, deputy chairperson, secretary)</p> <p>Duration: 4.00 hour</p> <p>Period: September 19</p> <p>Main Topics:</p> <ul style="list-style-type: none"> ▪ election documents /inventory for admission on Election Day; arranging a polling place ▪ organizational /supervisory functions of the head officials of the Precinct Election Commission: in the processes of opening polling station, voting, closing the polling station, counting-summarizing (includes work on the practice of using the technologies provided in the process of opening the polling station, voting and closing the polling station) ▪ techniques for drawing up summary protocols of voting results and publicity of the summarizing protocols ▪ protection of voters' personal data; photo-video recording regulations applicable in the polling station on the polling day
III Stage Training
<p>Target Group: full composition of the Precinct Election Commission (16 members, except for the secretary)</p> <p>Duration: 2.30 hour</p> <p>Period: September 23-24</p> <p>Main Topics:</p> <ul style="list-style-type: none"> ▪ functions of the commission members in the process of opening the election precinct ▪ performing the functions assigned by the casting of lots during the voting process (including compliance with regulations related to the protection of voters' personal data) ▪ closing of the polling station and functions of members of the Precinct Election Commission during the vote counting process, including obligations related to audio-video recording ▪ function of the members of the Precinct Election Commission in the process of drawing up the summary protocols <p>Practical teaching:</p> <ul style="list-style-type: none"> ▪ sealing of the ballot box, enabling electronic vote counting machine and voter verification machine - preparation for the start of the voting process ▪ episodic staging of voting process ▪ correctness control mechanism and data counting by the registrars

- completing the verification process in the verification machine, printing the final report
- printing out the extract/extracts about the preliminary results from the device/devices based on the preliminary data counted by the electronic vote counting machine, completion of device functioning
- sorting/counting of ballot papers and sealing invalid ballot papers (teaching sealing techniques)

VI Stage Training

Target Group: chairperson, deputy chairperson, secretary of Precinct Election Commission

Duration: 2.00 hour

Period: September 26

Main Topics:

- techniques for drawing up summary protocols of voting results
- polling day statement/complaints
- media regulations, including standards of communication with media
- election security

Practical teaching:

Working with voter verification machine and electronic vote counting machine